

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
August 28, 2025

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Vice Chairman Sylvester called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members of The Board: Andrew Cangiano, Michael Grogan, John Hemmendinger, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Others Present: Diane Alexander, Esq/Maraziti Falcon., James Schilling – Executive Director/MSA, Jilliam Martucci – Office Manager/MSA, James Wancho – P.E./PS&S

Attendance Roll Call:

Name:	Present:	Absent:
Cangiano	x	
Grogan	x	
Hemmendinger	x	
McNeilly	x	
Michetti	x	
Rattner		x
Riccardi	x	
Romano	x	
Schindelar	x	
Schwab	x	
Still	x	
Sylvester	x	

Motion / Resolution	Cangiano	Grogan	Hemmendinger	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Present	Absent	Absent	Present	Present	Present	Present	Present	Present
Regular Meeting Minutes: 06.26.2025 <i>ALL IN FAVOR</i>	Second Yes	Yes	Yes	Abstain	Absent	Absent	Yes	Motion Yes	Yes	Abstain	Abstain	Abstain
Regular Meeting Minutes: 07.24.2025 <i>ALL IN FAVOR</i>	Abstain	Yes	Abstain	Yes	Absent	Absent	Motion Yes	Abstain	Abstain	Second Yes	Yes	Yes
2024 Financials <i>ROLL CALL</i>	Second Yes	Yes	Yes	Yes	Absent	Absent	Yes	Motion Yes	Yes	Yes	Yes	Yes
2025 Financials <i>ROLL CALL</i>	Second Yes	Yes	Yes	Yes	Absent	Absent	Yes	Motion Yes	Yes	Yes	Yes	Yes
Pending Vouchers – August 21, 2025 <i>ROLL CALL</i>	Yes	Yes	Yes	Yes	Absent	Absent	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
Correspondence – July/August 2025 <i>ALL IN FAVOR</i>	Yes	Yes	Yes	Motion Yes	Absent	Absent	Yes	Yes	Yes	Second Yes	Yes	Yes
Directors Report, Maintenance & Repairs – 8/2025 Flow Data– July 2025 <i>ALL IN FAVOR</i>	Yes	Yes	Yes	Motion Yes	<i>Arrived 7:37pm</i>	Absent	Yes	Yes	Second Yes	Yes	Yes	Yes
Office Managers Report – 08/2025 <i>ALL IN FAVOR</i>	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Second Yes	Motion Yes	Yes	Yes
Engineers Report – 08/2025 <i>ALL IN FAVOR</i>	Yes	Yes	Yes	Motion Yes	Yes	Absent	Second Yes	Yes	Yes	Yes	Yes	Yes
<u>New Business:</u>												
<i>NONE</i>						Absent						
<u>Old Business:</u>												
Draft LOA: Roxbury Twp, Well 2/PFAS Treatment <i>NO MOVEMENT PER MRS. MICHETTI</i>						Absent						
<u>Closed Business:</u>												
Resolution 25-35 – Closed Session – 07:41 pm <i>ALL IN FAVOR</i>	Yes	Yes	Yes	Second Yes	Yes	Absent	Yes	Yes	Motion Yes	Yes	Yes	Yes
<u>New Business Continued:</u>												
Open Session: - 08:06 pm <i>ALL IN FAVOR</i>	Yes	Yes	Yes	Motion Yes	Yes	Absent	Yes	Yes	Yes	Schwab Yes	Yes	Yes
Resolution 25-36 – PFAS 3M Extension Request <i>ROLL CALL</i>	Second Yes	Yes	Yes	Yes	Yes	Absent	Yes	Motion Yes	Yes	Yes	Yes	Yes
Adjournment: 08:11 pm <i>ALL IN FAVOR</i>	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Motion Yes	Yes	Second Yes	Yes	Yes

Vice Chairman Sylvester opened and closed the meeting to the public.

Regular Meeting Minutes of June 26, 2025.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		x	x			
Grogan			x			
Hemmendinger			x			
McNeilly						x
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar			x			
Schwab						x
Still						x
Sylvester						x

Comments: None

Regular Meeting Minutes of July 24, 2025.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano						x
Grogan			x			
Hemmendinger						x
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi	x		x			
Romano						x
Schindelar						x
Schwab		x	x			
Still			x			
Sylvester			x			

Comments: None

2024 Financial Reports

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		x	x			
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments: Commissioner Schwab requested that the Auditor be contacted regarding finalizing the 2024 financials.

Financial Reports – 2024

4:06 PM

08/20/25

Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	126,593.00	126,593.00	0.00	100.0%
Interest	77,631.73			
trustee passdown	4,715,000.00	4,715,000.00	0.00	100.0%
Total Income	4,919,224.73	4,841,593.00	77,631.73	101.6%
Gross Profit	4,919,224.73	4,841,593.00	77,631.73	101.6%
Expense				
66900 · Reconciliation Discrepancies	-604.50			
Personnel Services				
B-1 · Administrative-S&W	184,903.13	185,000.00	-96.87	99.9%
B-14 · Operating-S&W	642,597.70	643,000.00	-402.30	99.9%
Total Personnel Services	827,500.83	828,000.00	-499.17	99.9%
Employee Benefits				
B-9 · Pension	115,201.00	116,000.00	-799.00	99.3%
B-8 · Social Security	61,094.06	62,000.00	-905.94	98.5%
B-10 · Hosp				
Dental/Vision	8,357.78			
B-10 · Hosp - Other	233,436.67	245,000.00	-11,563.33	95.3%
Total B-10 · Hosp	241,794.45	245,000.00	-3,205.55	98.7%
B-11 · Disability Insurance	7,029.93	8,000.00	-970.07	87.9%
B-6 · Unemployment	6,597.59	7,000.00	-402.41	94.3%
Total Employee Benefits	431,717.03	438,000.00	-6,282.97	98.6%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	256.25			
B-2 · Administrative-OE - Other	29,920.17	31,000.00	-1,079.83	96.5%
Total B-2 · Administrative-OE	30,176.42	31,000.00	-823.58	97.3%
Total Administration Expenses	30,176.42	31,000.00	-823.58	97.3%
Operations and Maintenance				
B-33 · IT & Cyber Security	21,730.47	23,000.00	-1,269.53	94.5%
B-3 · Legal	32,602.26	45,000.00	-12,397.74	72.4%
B-4 · Audit	18,900.00	20,000.00	-1,100.00	94.5%
B-5 · Engineer	37,538.02	40,000.00	-2,461.98	93.8%
B-15 · Telephone/Internet	15,311.19	17,000.00	-1,688.81	90.1%
B-16 · Electric	463,372.75	450,000.00	13,372.75	103.0%
B-17 · Fuel/Oil	11,351.97	15,000.00	-3,648.03	75.7%
B-18 · Supplies/Chemicals	191,038.71	205,000.00	-13,961.29	93.2%
B-27 · Laboratory Supplies	8,095.06	8,000.00	95.06	101.2%
B-13 · Office	18,949.01	21,000.00	-2,050.99	90.2%
B-31 · External Services	64,500.30	70,000.00	-5,499.70	92.1%
B-28 · Education/Training	19,993.82	21,000.00	-1,006.18	95.2%
B-25 · Laboratory Fees	21,301.45	25,000.00	-3,698.55	85.2%
B-19 · Maintenance/Repairs	195,675.55	200,000.00	-4,324.45	97.8%
B-20 · Insurance	167,071.00	170,000.00	-2,929.00	98.3%
B-24 · NJDEP Fees	18,285.23	25,000.00	-6,714.77	73.1%
B-12 · Trustee Admin Fee	65,665.16	72,000.00	-6,334.84	91.2%
B-23 · Permit Appl/Compliance Fees	28,734.59	35,000.00	-6,265.41	82.1%
B-21 · Equipment	68,698.04	70,000.00	-1,301.96	98.1%
B-26 · Sludge Disposal	1,001,801.40	1,005,370.00	-3,568.60	99.6%
B-22 · Contingency	0.00	0.00	0.00	0.0%
Total Operations and Maintenance	2,470,615.98	2,537,370.00	-66,754.02	97.4%

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08/20/25

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
 January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Debt Service				
Debt Svs - Principal Payment	184,621.83	200,503.00	-15,881.17	92.1%
Debt Svs - Interest Payment	107,604.14	106,720.00	884.14	100.8%
Debt Service - Other	0.00	0.00	0.00	0.0%
Total Debt Service	292,225.97	307,223.00	-14,997.03	95.1%
Reserves				
B-32 - Reserve for Debt Service	300,000.00	300,000.00	0.00	100.0%
B-29 - Capital Improvement	200,000.00	200,000.00	0.00	100.0%
B-30 - Renewal & Replacement	200,000.00	200,000.00	0.00	100.0%
Total Reserves	700,000.00	700,000.00	0.00	100.0%
Pension Reimbursement	0.00			
Total Expense	4,751,631.73	4,841,593.00	-89,961.27	98.1%
Net Ordinary Income	167,593.00	0.00	167,593.00	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	4,524.00			
Cancellation of PY Payable	-103,679.06			
Short Term Disability Reimburse	1,499.42			
Total Other Income	-97,655.64			
Other Expense				
Accrued Sick & Vac Adjustment	23,320.48			
Cost of Issuance	116,058.70			
Total Other Expense	139,379.18			
Net Other Income	-237,034.82			
Net Income	-69,441.82	0.00	-69,441.82	100.0%

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08/20/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	959,654.00
OA 8169 · Operating Acct TD - 8169	1,772,509.13
PR 3717 · Payroll Account TD - 3717	3,190.72
Es 3226 · Escrow Account TD Bank - 3226	9,448.94
RR 1360 · Renewal & Replacement TD -1360	551,588.47
Petty Cash	592.24
Total Checking/Savings	3,296,983.50
Other Current Assets	
NJIB Note Receivable	182,086.00
Prepaid Expenses	179.99
Total Other Current Assets	182,265.99
Total Current Assets	3,479,249.49
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	29,173,335.60
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	66,001.43
Total Accounts Payable	66,001.43
Other Current Liabilities	
NJIB Note Payable	2,387,195.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
Union Dues	312.00
Total Accrued Payroll Liabilities	-758.00
Escrow Deposits Payable	
Stonewald/Morris HH	-216.25
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	9,448.94

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Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of December 31, 2024

	Dec 31, 24
Due to Municipalities	136,210.00
Compensated Absences Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	110,000.00
Total Other Current Liabilities	2,729,416.58
Total Current Liabilities	2,795,418.01
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,812,466.88
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	37,528.67
370 WQ · Contract 370 Water Quality	12,249.87
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Legal	6,125.97
360 IB · Contract 360 HVAC/Roofs-NJIBank	19.74
360 PSS · Contract 360 HVAC Roofs PSS	135.32
Total 360 · Contract 360 HVAC & Roofs	12,560.14
Contract 295 - Tertiary Tmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
Total B-29 Capital Improvements	-780,566.31
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	617,820.55
Total B-30 Renewal and Replacement	646,854.22

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2024

	Dec 31, 24
Operations	50,000.00
Total Restricted	-17,850.09
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
32000 - Retained Earnings	-1,590,949.41
Net Income	146,233.12
Total Equity	18,360,868.72
TOTAL LIABILITIES & EQUITY	29,173,335.60

2025 Financial Reports
Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		x	x			
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments: None

4:07 PM

08/20/25

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
 January through July 2025

	Jan - Jul 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest	75,209.37			
trustee passdown	3,576,290.00	4,950,000.00	-1,373,710.00	72.2%
Total Income	3,651,499.37	5,201,202.00	-1,549,702.63	70.2%
Gross Profit	3,651,499.37	5,201,202.00	-1,549,702.63	70.2%
Expense				
Personnel Services				
B-1 · Administrative-S&W	105,468.91	195,000.00	-89,531.09	54.1%
B-14 · Operating-S&W	357,574.54	650,000.00	-292,425.46	55.0%
Total Personnel Services	463,043.45	845,000.00	-381,956.55	54.8%
Employee Benefits				
B-9 · Pension	131,199.00	120,000.00	11,199.00	109.3%
B-8 · Social Security	33,622.25	63,600.00	-29,977.75	52.9%
B-10 · Hosp				
Dental/Vision	2,654.51			
B-10 · Hosp - Other	192,630.55	280,000.00	-87,369.45	68.8%
Total B-10 · Hosp	195,285.06	280,000.00	-84,714.94	69.7%
B-11 · Disability Insurance	5,012.18	10,000.00	-4,987.82	50.1%
B-6 · Unemployment	5,340.51	7,000.00	-1,659.49	76.3%
Total Employee Benefits	370,459.00	480,600.00	-110,141.00	77.1%
Administration Expenses				
B-2 · Administrative-OE	17,524.23	40,000.00	-22,475.77	43.8%
Total Administration Expenses	17,524.23	40,000.00	-22,475.77	43.8%
Operations and Maintenance				
B-33 · IT & Cyber Security	16,746.98	27,000.00	-10,253.02	62.0%
B-3 · Legal	20,568.17	45,000.00	-24,431.83	45.7%
B-4 · Audit	0.00	20,000.00	-20,000.00	0.0%
B-5 · Engineer	28,505.78	40,000.00	-11,494.22	71.3%
B-15 · Telephone/Internet	9,935.60	16,000.00	-6,064.40	62.1%
B-16 · Electric	212,810.20	550,000.00	-337,189.80	38.7%
B-17 · Fuel/Oil	6,745.44	7,000.00	-254.56	96.4%
B-18 · Supplies/Chemicals	160,794.16	225,000.00	-64,205.84	71.5%
B-27 · Laboratory Supplies	2,334.73	4,000.00	-1,665.27	58.4%
B-13 · Office	19,066.16	30,000.00	-10,933.84	63.6%
B-31 · External Services	34,950.93	75,000.00	-40,049.07	46.6%
B-28 · Education/Training	8,744.00	25,000.00	-16,256.00	35.0%
B-25 · Laboratory Fees	12,525.91	25,000.00	-12,474.09	50.1%
B-19 · Maintenance/Repairs	135,634.19	200,000.00	-64,365.81	67.8%
B-20 · Insurance	177,103.00	179,000.00	-1,897.00	98.9%
B-24 · NJDEP Fees	23,651.67	25,000.00	-1,348.33	94.6%
B-12 · Trustee Admin Fee	28,345.76	40,000.00	-11,654.24	70.9%
B-23 · Permit Appl/Compliance Fees	19,133.36	40,000.00	-20,866.64	47.8%
B-21 · Equipment	69,453.30	70,000.00	-546.70	99.2%
B-26 · Sludge Disposal	563,138.60	1,095,370.00	-532,231.40	51.4%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	1,550,187.94	2,763,370.00	-1,213,182.06	56.1%
Debt Service				
Debt Svs - Principal Payment	118,518.68			
Debt Svs - Interest Payment	180,343.64			
Debt Service - Other	0.00	597,232.00	-597,232.00	0.0%

4:07 PM

08/20/25

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
 January through July 2025

	Jan - Jul 25	Budget	\$ Over Budget	% of Budget
Total Debt Service	298,862.32	597,232.00	-298,369.68	50.0%
Reserves				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	27,718.25	200,000.00	-172,281.75	13.9%
Total Reserves	27,718.25	475,000.00	-447,281.75	5.8%
Pension Reimbursement	-13,752.65			
Total Expense	2,714,042.54	5,201,202.00	-2,487,159.46	52.2%
Net Ordinary Income	937,456.83	0.00	937,456.83	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	34,647.46			
Short Term Disability Reimburse	22,514.34			
Total Other Income	57,161.80			
Net Other Income	57,161.80			
Net Income	994,618.63	0.00	994,618.63	100.0%

4:04 PM
08/20/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of July 31, 2025

	Jul 31, 25
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	1,213,240.07
OA 8169 · Operating Acct TD - 8169	2,042,020.71
PR 3717 · Payroll Account TD - 3717	62,616.05
Es 3226 · Escrow Account TD Bank - 3226	19,735.94
RR 1360 · Renewal & Replacement TD -1360	530,482.75
Petty Cash	767.26
Total Checking/Savings	3,868,862.78
Other Current Assets	
NJIB Note Receivable	119,886.00
Prepaid Expenses	179.99
Total Other Current Assets	120,065.99
Total Current Assets	3,988,928.77
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	29,683,014.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	22.78
Total Accounts Payable	22.78
Other Current Liabilities	
NJIB Note Payable	2,506,572.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
PERS - Contributions	35,461.69
PERS - Loans	7,572.46
PERS - Insurance	2,364.16
Union Dues	351.00
Total Accrued Payroll Liabilities	44,679.31
Escrow Deposits Payable	
Roxbury PFAS WTFD to MSA	5,000.00
Hopatcong PFAS WTFD to MSA	4,230.00
Southwinds Development	1,000.00
Jefferson Township	1,661.00
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00

4:04 PM

08/20/25

Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of July 31, 2025

	Jul 31, 25
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	21,839.94
Due to Municipalities	136,210.00
Compensated Absences Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	50,656.88
Total Other Current Liabilities	2,847,278.77
Total Current Liabilities	2,847,301.55
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,864,350.42
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	11,572.10
370 WQ · Contract 370 Water Quality	5,270.57
PS Controls 1-5	13,521.55
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Legal	2,587.99
360 IB · Contract 360 HVAC/Roofs-NJIBank	19.74
360 PSS · Contract 360 HVAC Roofs PSS	11.57
Total 360 · Contract 360 HVAC & Roofs	8,898.41
Contract 295 - Tertiary Tmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
Total B-29 Capital Improvements	-810,725.16

4:04 PM

08/20/25

Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of July 31, 2025

	Jul 31, 25
B-30 Renewal and Replacement	
380 · Contract 380 - VFD Upgrades	144,247.78
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	496,793.43
Total B-30 Renewal and Replacement	670,074.88
Operations	50,000.00
Total Restricted	-24,788.28
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
3000 · Opening Bal Equity	-146,747.78
32000 · Retained Earnings	-1,444,716.29
Net Income	611,481.71
Total Equity	18,818,664.46
TOTAL LIABILITIES & EQUITY	29,683,014.88

Pending Vouchers as of August 21, 2025
Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar		x	x			
Schwab			x			
Still			x			
Sylvester			x			

Comments: None

Musconetcong Sewerage Authority
Through August 21, 2025

	Name	Memo	Split	Amount
OPERATING:	A.J.R Cobblers Workshop	Invoice INV-009544 - Semi Annu	B-18 · Supplies/Cf	1,850.00
	Alfred DeFelice	2025 Dental Reimbursement / S	B-28, B-10 · Hosp:	198.00
	Allen, Scott	2025 Vision Reimbursement	B-10 · Hosp:Dent:	305.00
	American Wear	Uniform Service 07.22.25-08.19.	B-31 · External Se	750.40
	Blue Diamond Disposal, In	Invoice 0000907044 - Monthly	B-31 · External Se	500.00
	Business Machine Techno	Invoice 2373701 - Addl supplies	B-33 · IT & Cyber	63.95
	Business Machine Techno	Invoice 2373752, 2373781, 23738	B-33 · IT & Cyber	1,277.84
	Cintas First Aid & Safety	Invoice # 9331797516	B-31 · External Se	121.00
	Coppola Services, Inc.	Invoice 4073473 - Sludge 07/202	B-26 · Sludge Disj	52,384.20
	Dell EMC	Invoice 10828086671 - Lab Desk	B-13 · Office	1,148.69
	E&G Exterminators	Invoice 641772 Quarterly Servic	B-31 · External Se	230.00
	Garden State Laboratorie	Invoice 00592969 - 06.05.25-06	B-25 · Laboratory	1,045.00
	George's Drains LLC	Invoice 15213	B-19 · Maintenanc	518.90
	Grainger	Invoice # 9565957033, 9573089	B-19 · Maintenanc	1,106.29
	Grainger	Invoice # 9588873191, 9576630	B-18 · Supplies/Cf	657.42
	Gregory Pegel	2025 Dental Reimbursement	B-10 · Hosp:Dent:	218.00
	Jilliam Martucci	2025 Vision/Mileage/Postage Re	B-2, B-10 · Hosp:C	91.79
	Maraziti Falcon, LLP	Invoice 60039 - General Counse	B-3, B-23	2,009.00
	Moye Handling Systems, I	Invoice # 30693 - PS2, PS3, PS4	B-19 · Maintenanc	9,429.79
	Netcong Hardware Co.	July/August 2025	B-18 · Supplies/Cf	39.90
	Nuove Energie	Invoice 29	B-19 · Maintenanc	4,630.00
	One Call Concepts, Inc.	Invoice 5075447	B-2 · Administrati	83.60
	One Water Consulting, LL	Invoice 2221 - 07/2025 - Wastew	B-23 · Permit App	5,253.75
	Parkhurst Distributing Co.	Invoice 303468	B-19 · Maintenanc	607.08
	PMZ Landscaping	Invoice # 20899	B-19 · Maintenanc	2,950.00
	Polo's Bar & Grill	Invoice	B-2 · Administrati	475.00
	PS&S	Invoice # 177739 - General Consi	B-5 · Engineer	8,275.55
	RingCentral	Invoice CD_001169708, CD_001	B-15 · Telephone/	937.71
	Sal's Pizza	Invoice 58210	B-2 · Administrati	35.60
	SEM/BDS Stroudsburg Ele	Invoice 6756180	B-19 · Maintenanc	209.70
	Sissco Material Handling E	Invoice - INV-55770, INV-05329-F	B-19 · Maintenanc	5,481.37
	State Chemical Solutions	Invoice 903854799 - Customer #	B-18 · Supplies/Cf	8,690.10
	State of NJ, Dept. of Labo	EIN 0-221-866-449/000-00 Year	B-6 · Unemployr	110.16
	Tritec Office Equipment	Invoice INV3530 - Water Cooler	B-13 · Office	59.00
	USA Bluebook	Invoice INV00785327 & INV007	B-27 · Laboratory	2,183.54
	USALCO	Invoice 910181882	B-18 · Supplies/Cf	12,023.95
	USALCO	Invoice 910186764	B-18 · Supplies/Cf	11,836.81
	West Chester Machinery	Invoice # 01-71884	B-19 · Maintenanc	102.14
		TOTAL:		137,890.23

	Name	Memo	Split	Amount
CAPITAL RECOVERY:	Maraziti Falcon, LLP	Invoice 60041 - C375 HR/GR	375 HR · Contract	946.00
	One Water Consulting, LLC	Invoice 2222 - 06/2025 - 07/2025	370 WQ · Contract	1,180.00
	PS&S	Invoice # 177748 - C375 HR/GR	375 HR · Contract	5,149.92
	PS&S	Invoice # 177738 - PS Controls 1-5	PS Controls 1-5	847.50
		TOTAL:		8,123.42
ESCROW:	Maraziti Falcon, LLP	Invoice 60042 - Escrow: Hopatcong PFAS		1,342.00
	PS&S	Invoice # 177737 - Hopatcong PF Hopatcong PFAS		1,568.75
		TOTAL:		2,910.75
PAYROLL:	MSA Payroll	Payroll Processing: 08.01.2025	B-1, B-14	37,783.54
	MSA Payroll	Payroll Processing: 08.01.2025	B-1, B-14	35,405.01
		TOTAL:		73,188.55
RENEWAL & REPLACEMENT:	A.C. Schultes	Invoice 49504 - Dilution Pump	B-30 · Renewal &	16,826.00
	GenServe LLC / R&J Contr	Invoice 0535449-IN	B-30 · Renewal &	10,892.25
		TOTAL:		27,718.25
ONLINE PYMTS & MANUAL CHECKS:	Altice/Optimum	Payment ID: 984583082	B-15 · Telephone/	315.00
	Amazon Capital Services	Transaction No. 250818-224040	B-13 · Office	309.37
	American Water	Confirmation #: 2003772923	B-31 · External Se	1,225.09
	Direct Energy	Confirmation #: 3141600	B-16 · Electric	20,754.65
	JCP&L	Confirm # 29604445 - Account	B-16 · Electric	5,439.55
	Lowe's	Reference # 3143037577	B-19 · Maintenance	274.98
	NJSHBP	Reference # 23003765 - 08.01.25	B-10 · Hosp	31,370.61
	PVSC	Confirmation # 200294261921 -	B-26 · Sludge Dis	41,272.40
	Primepoint	Invoice 675056 - 08.01.2025	B-31 · External Se	46.63
	Primepoint	Invoice 676836 - 08.15.2025	B-31 · External Se	31.50
	Shell	06.10.25-07.02.25 - Confirmation	B-17 · Fuel/Oil	381.50
	Shell	07.06.25-08.01.25 - Confirmation	B-17 · Fuel/Oil	529.67
	Tractor Supply	Confirmation # 6317680880553	B-19 · Maintenance	15.97
	US Bank	Invoice # 20250801-S340 384-07	Debt Services	27,930.95
	US Bank	Invoice # 20250801-S340 384-08	Debt Services	256,738.79
	US Bank	Invoice # 20250801-S340 384-10	Debt Services	64,315.38
	US Bank	Invoice # 20250801-S340 384-08	Debt Services	62,249.83
	Valic	Confirmation # 430211 - Process	B-31 · External Se	235.00
	Verizon	08.02.25-09.01.25 - Meter Chan	B-15 · Telephone/	249.88
		TOTAL:		513,686.75

Correspondence for July-August 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly	x		x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano			x			
Schindelar			x			
Schwab		x	x			
Still			x			
Sylvester			x			

Comments: None

Correspondence:

- A. State of NJ, DEP: Certificate of Performance for Project No. S340384-10
- B. Legal Notice of Proposed NJ PFAS Settlement: Judicial Consent Order between 3M and the NJDEP
- C. State of NJ, Highlands Water Protection and Planning Code: Borough of Netcong, Scope of Work Approval – Sewer Infiltration and Inflow Study, Plan Conformance Grant # 24-033-011-1428
- D. State of NJ, Department of Community Affairs: Notification of Annual Life Hazard Use Fee, Registration #: 1427-063498
- E. The English Group, LLC: Public Notice, Property Owners Surrounding & Sharing a Property Boundary within 200 feet of the property located at: Block 19, Lots 34.02 & 30, 83 Main Street & 3 Bank Street Netcong, NJ 07857
- F. Environmental Technology Inc: Application for Freshwater Wetlands, General Permit 11 – Outfalls/Intake Structures, Applicant: Gerald Veneziano, Subject Property: 143 Emmans Road, Block 5801, Lot 9, Roxbury Township, Morris County
- G. NJDEP: Request to Extend Public Comment Period by 120 Days
- H. MSA: 2026 Proposed Board Meeting Schedule
- I. Roxbury Historic Trust: Morris County Historic Preservation Trust Fund 2021 and 2025 Grants
- J. *State of NJ, DEP: Affirmative Defense Requests, Incident No's: 25-01-09-1438-00, 25-02-5-1015-20, 25-03-11-1452-41, 25-04-08-1237-06, Program Interest No: 46474, Compliance Activity No. SUB250001, NJPDES Permit No. NJ0027821-DSW, Mount Olive Township, Morris County

Monthly Reports:

Director's Report, Maintenance & Repairs Report for August 2025, and Flow Data for July 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly	x		x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano			x			
Schindelar		x	x			
Schwab			x			
Still			x			
Sylvester			x			

Director's Report Comments:

Mr. Schilling advised the Board on the following topics:

1. NJDEP closed out the comments related to the plant upset in the first quarter of 2025; it was determined that there would be no further action and ruled in our favor. MSA did everything required and needed.
2. Mount Olive Health Department (four representatives) toured the MSA plant earlier in the day (08.28.2025). They were very pleased with the facility.
3. JIF recognized the MSA as achieving all three tiers, earning advanced compliance status for IT/Cyber Security. BMT (MSA's IT Professional) was commended for their diligence in ensuring that the MSA met the criteria to achieve such.
4. Phosphorous system piping issues have been repaired and resolved after excavating, repairing, and replacing the blocked lines.

Office Manager's Report for August 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano			x			
Schindelar		x	x			
Schwab	x		x			
Still			x			
Sylvester			x			

Office Manager's Report Comments:

1. Ms. Martucci advised the Board the AEA Conference will be Monday 11.17.2025-Tuesday 11.18.2025.

Engineer's Report for August 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti	x		x			
Rattner					x	
Riccardi		x	x			
Romano			x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Engineer's Report Comments:

- Mr. Wancho, PE, advised the Board that Contract 375 is progressing, the majority of plant one is completed, and the contractor is waiting on some materials.

New Business:

- Vice Chairman Sylvester advised the Board that the Personnel Committee is in negotiations with the union for the contract expiring.

Old Business:

Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA

- Commissioner Michetti advised there is no change.

Closed Session:

Resolution No. 25-35 - Entered Closed Session at 07:41pm to discuss litigation.

Roll Call Vote of Members present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly		x	x			
Michetti			x			
Rattner					x	
Riccardi	x		x			
Romano			x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Open Session:

Entered Open Session at 08:06pm

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly	x		x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano			x			
Schindelar			x			
Schwab		x	x			
Still			x			
Sylvester			x			

New Business Continued:

Resolution No. 25-36

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano		x	x			
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar			x			
Schwab			x			
Still			x			
Sylvester			x			

Comments: There was discussion among the Board related to PFAS and the impact it may have statewide.

Adjournment:

Vice Chairman Sylvester adjourned the August 28, 2025, MSA Board meeting at 08:11pm.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			x			
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Pattner					x	
Riccardi			x			
Romano	x		x			
Schindelar			x			
Schwab		x	x			
Still			x			
Sylvester			x			

PREPARED BY: JILLIAM A. MARTUCCI
OFFICE MANAGER
MUSCONETCONG SEWERAGE AUTHORITY

RESOLUTION 25-35

**RESOLUTION AUTHORIZING CLOSED SESSION PURSUANT TO THE OPEN
PUBLIC MEETINGS ACT TO DISCUSS ISSUES REGARDING ATTORNEY CLIENT
PRIVILEGE**

BE IT RESOLVED by the Musconetcong Sewerage Authority on this 28th day of August, 2025, as follows:

1. The Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), being the Open Public Meetings Act, in order to discuss matters falling within the attorney-client privilege, regarding the Proposed Judicial Consent Order Approving Settlement with the 3M Company in the Matter of NJDEP, et al., v. E.I. DuPont De Nemours and Company, et al., Case No.: 1:19-CV-14766-RMB-JBC (D.N.J.).
2. The minutes of the executive session relating to attorney client privilege will be released to the public as soon as the matters under discussion are fully resolved and are no longer of a confidential or sensitive nature and when they will not be detrimental to the public interest.
3. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on August 28, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steven Rattner, Chairman

Dated: August 28, 2025

John Sylvester, Vice Chairman

RESOLUTION 25-36

RESOLUTION AUTHORIZING REQUEST FOR EXTENSION OF TIME TO SUBMIT COMMENTS AND THE SUBMISSION OF COMMENTS REGARDING A PROPOSED SETTLEMENT BETWEEN NJDEP AND THE 3M COMPANY REGARDING PFAS

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) reached a proposed settlement with 3M Company (3M) that will supply up to \$450 million to compensate the citizens of New Jersey for injuries to their natural resources, to fund projects to address per- and polyfluoroalkyl substances (PFAS) contamination of drinking water supplies and other environmental media across the state, to reimburse DEP and other arms of the State for costs incurred to investigate and prosecute claims based on PFAS contamination, for consumer impacts, and for penalties and punitive damages. Under the terms of the proposed settlement, 3M is released from liability stemming from its sale, marketing, distribution, use, or manufacture of PFAS in New Jersey; and

WHEREAS, the NJDEP has solicited public comment on the proposed Judicial Consent Order Approving Settlement with the 3M Company in the Matter of NJDEP, et al., v. E.I. DuPont De Nemours and Company, et al., Case No.: 1:19-CV-14766-RMB-JBC (D.N.J.) by September 19, 2025; and

WHEREAS, the Musconetcong Sewerage Authority (Authority) has determined that additional time to understand and evaluate the impact of the proposed settlement and release of claims upon the rights and remedies available to the Authority to address PFAS related damages is needed, and has determined that it is appropriate to request an additional one hundred and twenty (120) days to submit necessary comments.

NOW THEREFORE BE IT RESOLVED by the Musconetcong Sewerage Authority that the Chairman or Executive Director is hereby authorized to submit the attached request for an extension of the public comment period and to submit comments upon the Proposed Judicial Consent Order Approving Settlement with the 3M Company in the Matter of NJDEP, et al., v. E.I. DuPont De Nemours and Company, et al., Case No.: 1:19-CV-14766-RMB-JBC (D.N.J.) in advance of the deadline therefore.

BE IT FURTHER RESOLVED, that the Executive Director, staff, and consultants are hereby authorized and directed to take all actions reasonably necessary for the preparation and submission of the comments referenced herein, including the development and execution of any supporting certifications as appropriate. This Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on August 28, 2025.

Musconetcong Sewerage Authority

ATTEST:

~~Joseph Schwab~~, Secretary-Treasurer

~~Steven Rattner~~, Chairman

John Sylvester, Vice Chairman

Dated: August 28, 2025